

## Washington State Senior Farmers Market Nutrition Program

Date: \_\_\_\_\_

Agency: \_\_\_\_\_

Phone: \_\_\_\_\_

Dear \_\_\_\_\_:  
(Participant)

You have not been found eligible for the Senior Farmers Market Nutrition Program (SFMNP) because:

- ☐ Your income is more than the amount allowed by Federal rules.
- ☐ You do not meet the minimum age requirement.
- ☐ You do not meet the Washington State residency requirement.
- ☐ Other:

If you think this determination was made in error, you may ask to have the decision reviewed in an appeal. SFMNP staff will tell you about your appeal rights and help you get a review. If you appeal this action, you must appeal within 60 days of this letter. At the appeal hearing a friend or a relative can help give your side of the story.

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SFMNP Staff

### USDA Nondiscrimination Statement

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotope, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

***This institution is an equal opportunity provider.***