ND Contractor Meeting

November 13, 2024

- Choking information
- Medication Management
- Confidentiality
- Nursing Assistant update
- Chapter 13 review and authorizations
- Other updates
- Question time

Certificate of Training

Must have:

✓The name of the student

✓The title of the training as approved by the department

✓The number of hours of the training

✓The name and identification number of the training entity

✓The instructor's name

✓The instructor's signature or an authorized signature from the training entity the qualified instructor is training on behalf of

✓ The completion date of the training

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Choking training Information

Two-Part Choking Video Series and Choking Care Provider Bulletin

Do you know the top causes of choking and how to respond if it happens to someone you care for? Check out our care provider bulletin and two short videos for plain talk on choking prevention and first aid

Read our Choking Care Provider Bulletin to learn more about:
- Common foods related to choking.
- Common causes of choking.
- The signs of choking.
- Choking first aid for adults and infants.

Watch our two-part video series to test your choking knowledge and learn the Heimlich How-To's, featuring DDA staffers Michael Rogers and Will Nichol. Click the links below to watch the videos.

Choking Prevention Video

Heimlich How-Tos Video

DDA – Managing Medications

Did you know you play a crucial role in helping the person you care for be safe with their medications? Read the flyer on managing medications to learn more about:

- The FIVE RIGHTS to reduce medication errors.
- What counts as a medication?
- What can you do to increase medication safety?
- Missed medications.

Managing Medications flyer

Washington State Confidentiality Toolkit for Providers

Health Care Authority

https://www.hca.wa.gov/assets/billers-and-providers/60-0077-washington-confidentiality-toolkit-providers.pdf

DOH Nursing Assistant Program

- RCW 18.88A.040: Registration and certification. (wa.gov) states (in part) that no person may practice as a Nursing Assistant Certified (NAC) or Nursing Assistant Registered (NAR) without a credential from the department. Therefore, this statute requires the certification or registration by the department prior to performing work as an NAC or NAR; however, if employed as a long term care worker and working in a defined Long Term Care (LTC) facility, the employee may begin work upon submitting an application i.e., Home Care Aide (HCA) certification to the department (see [RCW: 18.88B](#)); however, this employment may not include nurse-delegated tasks unless a NAR, NAC or HCA credential is obtained.

The department has worked diligently to reduce the credentialing backlog that was incurred during COVID waivers and other extended timeframes for training completion.

At the current rate of improvement, we project that the HCA paper application backlog will be eliminated by February of 2025. New streamlined services are in place with HELMS (Health Enforcement Licensing Modernization System) that allow for automatic issuance of these applications as part of the completed process for online applications, due to this efficiency, we encourage all providers to submit applications online, when possible.

** Summary

- Before a client can receive delegation, you must determine that the client:
a) Has an "unmet" or "partially met" need for a skilled task (per CARE) such as medication management, and either:
    a. Lacks the informal support to provide the delegated task, *or*
    b. Is unwilling or unable to self-direct their care.

    *See Chapter 3 Chapter 3.docx (live.com)

b) Resides in an approved community setting; *and*

- c) Medicaid Care Services (MCS) and State Funded LTC for Non=Citizens receiving personal care under the state-funded programs can also receive RND services. *See Chapter 7g.*

  – Community First Choice (CFC)
  – CFC + Community Options Program Entry System (COPES)
  – Roads to Community Living (RCL)
  – New Freedom
  – Residential Support Waiver (RSW)
  o ALTSA only pays for ND if the client lives in an AFH.
  – Developmental Disability Administration (DDA) Services
  – MAC/TSOA

Authorization of Nurse Delegation services; hospital or institutional

- When a client resides in or admitted to an institutionalized setting, the case manager may request a DSHS contracted Nurse Delegator to assess the client to determine the appropriateness of delegation and begin the delegation process.
- Services will be authorized under an ALTSA Recipient Aid Category (RAC) 3490 State Only Adjusted Payment (SOAP) or DDA RAC 3930 State Funded Community Support Services.

Authorization of Nurse Delegation services for a new client who is not currently on services.

➢ Please follow steps below:

1. We must use state only funds via ALTSA RAC 3490 State Only Adjusted Payment (SOAP) or DDA RAC 3930 State Funded Community Support Services to pay for nurse delegation services while client is in a hospital or institutional setting.
2. Add the RAC on the RAC eligibility screen with start/end dates that match the dates of service that the client is in the institutional setting.
3. Create a social service authorization for nurse delegation services.
4. Because the client does not yet have personal care or other community services the service line will generate the following error, #30115 "Nurse Delegation services can only be authorized with certain other service.
5. This error should be forced by the ALTSA Nursing Delegation Program Manager or the DDA case manager's s supervisor or a DDA Payment Specialist.

What are ALTSA RAC and State Only Adjusted Payments?

ALTSA RACs

- Used when client is eligible for services and in Community Based Setting (Home, AFH, Supported Living)

- Typically, RAC will be named after a program client is on (COPES, CFC etc.)

- Matched through Medicare/Medicaid (Federal and State Funded)

- Designed for on-going supports

- Long term authorizations (1 year)

State Only Adjusted Payments (SOAP RAC)

- Used to determine if a client is eligible and/or when client is **not** in a Community Based Setting (Ex: Hospital)

- Medicare/Medicaid pays a Facility Setting to provide all needed supports and services

- Funding is provided only through State dollars (no Federal Match/funding)

- Designed to be short term

- To bill under an ALTSA/DDA RAC when a client is hospitalized is considered "double dipping". Medicaid/Medicare is paying a hospital to provide for all needs, so ALTSA/DDA shouldn't be matched for services provided.

- State only dollars are used to avoid this conflict (SOAP RAC)

- Important to keep in close contact with CM/NCC.

Attention: DSHS Social Services Providers

Thanksgiving Holiday will impact ProviderOne claims submission deadline and payment date

In observance of Thanksgiving, state offices will be closed Thursday, November 28, 2024 and Friday, November 29, 2024. As a result, DSHS Social Services Provider payments for the week of November 25, 2024 will be made on **Wednesday, November 27, 2024**, including the delivery of the Remittance Advice (RA).

Claim submission deadlines have been moved up to ensure that providers are able to receive payment and RAs on November 27, 2024.

The deadline for submission of claims to ProviderOne for payment during the week of Thanksgiving will be Sunday, November 24, 2024 by 5 p.m. (PST)

Please report any issues to: mmishelp@hca.wa.gov

- **Note:** If you are not the biller or person who submits claims for your agency/business, please forward this message to your claims submitter/biller!

ProviderOne PDSHS Social Services Notification

DSHS

Other Updates:

- Audits will start in January
- Request for additional units for ALTSA and <u>DDA</u> will come only to Nursedelegation@dshs.wa.gov
- WABON FAQ https://nursing.wa.gov/practicing-nurses

2025 Schedule

DSHS

Contractor Meeting Virtual 10 AM to 12 PM

- January 9th
- March 6th
- May 1st
- July 10th
- September 4th
- November 6th

Thank you for attending

Meeting notes will be posted NEXT week to:
DSHS ALTSA Nurse Delegation Program: Contractor Meetings

For Delegation/Contract questions email:
Janet Wakefield ND Program Manager
Janet.Wakefield@dshs.wa.gov or
** nursedelegation@dshs.wa.gov

Troy O'Malley Contract Monitor
Troy.omalley1@dshs.wa.gov

For DDA client questions email:
Erika.Parada@dshs.wa.gov