**Private Duty Nursing Meeting 7/23/2024**

**ALTSA Private Duty Nursing Website:** <https://www.dshs.wa.gov/altsa/private-duty-nursing>

**Private Duty Nursing WACs:** [WAC 388-106-1000:](https://apps.leg.wa.gov/WAC/default.aspx?cite=388-106-1000) - [WAC 388-106-1055:](https://app.leg.wa.gov/WAC/default.aspx?cite=388-106-1055)

**Additional resources:**

[WAC 246-840-700:](https://apps.leg.wa.gov/WAC/default.aspx?cite=246-840-700)

[Registered Nurse | Washington State Board of Nursing](https://nursing.wa.gov/support-practicing-nurses/practice-information/registered-nurse)

[Registered Nurse and Licensed Practical Nurse Scope of Practice (wa.gov)](https://doh.wa.gov/sites/default/files/legacy/Documents/6000/NCAO13.pdf)

**Contact Emails**

**Private Duty Nursing Program Email:** privatedutynursing@dshs.wa.gov

**Private Duty Nursing Program Manager: Kaila O’Dell** – Kaila.ODell@dshs.wa.gov

**DDA Nursing Services Unit Manager: Erika Parada** – Erika.Parada@dshs.wa.gov

**Topics and Notes**

* **Meeting 1:00 to 3:00 PM**
* **Emoji stories**
* **PDN program updates**

Royboyo Updates

Form updates

Pre contract training

Contract waiting times

Billing training

Chapter 25 LTCM

PDN Holiday WAC

* **Review of PDN forms/documents**

Review WAC and contract requirements of form use

* **PDN Billing review and resources**

Billing guide resource and announcement of upcoming training opportunity

* **Closing comments/other business/follow up**
* **Questions/Answers**

**Questions & Answers**

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| **Question** | **Answer** |
| As an employer, do we need to provide holiday pay on each of these holidays if we only bill for the per diem PDN rate (which doesn't change no matter what day it is)? We just bill each MCO for the pre diem rate they pay for children.So to clarify, the holiday pay for PDN is for individual providers only?We are a HHA, but we have a specific rate for the per diem rate., depending upon the MCO we are billing. | Parada, Erika - For children on Medicaid fee for service you must be a Home Health Agency. You will follow billing in the Health Care Authority Billing Guide: https://www.hca.wa.gov/billers-providers-partners/prior-authorization-claims-and-billing/provider-billing-guides-and-fee-schedules. For MCO's, the payment structure and billing process is likely different and individualized to the MCO. I'm happy to help navigate questions as needed. DDANursingServices@dshs.wa.gov We are a HHA but we have a specific rate for the per diem rate., depending upon the MCO we are billing.Parada, Erika - The MCO may have provided a Single Case Agreement (SCA) for the rate. This is separate from Adult PDN and FFS MICP. |
| They always deny American Heritage Day claim, as well as Juneteenth.Is the nineteenth day of June now in the Provider One System? I was two years in a row (2022 and 2023) not able to receive Holiday Pay for this Holiday. | This was approved starting January 1, 2024. You should not have any denials for the PDN days listed. If you do bill this year for these days and do receive a denial, please feel free to reach out to me and we can work together with P1 to resolve.  |
| Will audits be in mid-December every time? | No. They will be random and can occur during anytime within the next 4 years. A sample will be audited each month to ensure that each contractor is audited.  |
| If we are a HHA and have not been audited yet, should we be concerned? | No. You may have not been contracted/or caring for clients when our samples were pulled in December 2023. We are still working to complete everyone’s audit.  |
| When will the rates change for PDN because it’s very to hire RN’s and LPN’s - through home health | In accordance with the governor’s budget, it will begin January 1, 2025.  |
| Kindly talk about PDN overtime. I believe there is no approval process right now. Does the family(mom) approve? | There is no overtime for private duty nursing. There is no WAC that speaks to this and is not stated in your PDN contract.  |
| Does anyone know why billing code T1030 (per diem RN) is not listed on any of the posted billing lists?It makes it difficult to discuss with insurance companies or MCOs sometimes, because it's not listed, so it's hard to justify our requests on occasion |  Erika Parada, DDA addressed question.  |
| If one nurse does 5 days 12hrs work with different clients and will this still count as an overtime or not through home health?PDN adults | No. PDN for adults does not authorize overtime. There is no modifier for overtime for adults. In addition, there is no WAC that speaks to an overtime process. Please also refer to your contract. In addition, it states that a single PDN provider cannot work more than 16 hours per day. Please be mindful of your contract and WAC requirements.  |
| Not a question about the Care Plan, just an observation, the boxes are far too small in my opinion. (For example, my client has 16 meds, about 12 MD specialists, 8 Nutrition orders etc.)Audrey W- Perfect that was my next question, if I could just "See Attached" a lot of them | If you search for the PDN care plan, then you can choose an option to edit the form. You will then be able to make changes. However, if still unable to edit then you may always attach additional pages, however, ensure that you sign each page and note what is included to ensure accuracy and completeness.  |
| Can we have a contractor meeting for Billing guidance? | Yes. The DSHS nursing has been talking about this and is trying to set a date to have a specialist from billing to come provide training. TBA.  |
| Task logs are consecutive info, and the same form is used for all nurses who work in that week and stay with the client to present to the caseworker | You also may keep a copy for your records. However, you must ensure that you are keeping them secure. Each PDN provider should have their own copy to keep for their record keeping in accordance with WAC and contract.  |
| Thank you for the meeting; what is the plan to help get more PDN clients for our AFH; a bit challenging to make profit if you have one or two PDN clients and still have to provide 24 nursing services? | The PDN program continues to share with the state of Washington about PDN program. We will continue to outreach. In addition, please connect with local regional offices about openings that you have available for PDN clients. https://www.dshs.wa.gov/ALTSA/resources Find Local Services, Information, and Resources | DSHS |

**Helpful Links**

**Private Duty Nursing Washington Administrative Codes, 388-106-1000 to 1055:** <https://apps.leg.wa.gov/WAC/default.aspx?cite=388-106-1025>

**Billing Guide**: <https://www.hca.wa.gov/assets/billers-and-providers/providerone-billing-and-resource-guide.pdf>

**DDA Nursing Services Website:** <https://www.dshs.wa.gov/dda/nursing-services>

**HCS GovDelivery:** <https://public.govdelivery.com/accounts/WADSHSALTSA/subscriber/new?preferences=true#tab1>

**DDA GovDelivery**: <https://public.govdelivery.com/accounts/WADSHSDDA/subscribers/new>