



**STATE OF WASHINGTON**  
**DEPARTMENT OF SOCIAL AND HEALTH SERVICES**  
*Aging and Long-Term Support Administration*  
*PO Box 45600, Olympia, Washington 98504-5600*

March 15, 2019

**AL TSA: AFH #2019-006**  
**VULNERABLE ADULT STATEMENT OF RIGHTS**

Dear Adult Family Home Provider:

During a complaint investigation, the law ([RCW 74.34.305](#)) requires the Department to provide alleged victims and/or their legal representative with a written statement of their rights (Vulnerable Adult Statement of Rights or "VASOR" [DSHS 16-234](#)) at the time of an interview.

The complaint investigator will provide the VASOR and must ensure the vulnerable adult or the legal representative receive a copy. It is permissible for the investigator to give both the vulnerable adult and the legal representative copies. If one refuses, the VASOR must be given to the other. See grid for additional details:

<b>Who is VASOR provided to:</b>	<b>Under what circumstance:</b>
<b>Vulnerable Adult</b>	<ul style="list-style-type: none"><li>• If available for interview</li><li>• If unavailable for interview, may leave in room</li><li>• The form must be provided even if:<ul style="list-style-type: none"><li>○ The vulnerable adult is cognitively impaired</li><li>○ The form has been provided previously for a separate complaint</li></ul></li><li>• Only one form per complaint is required, no matter how many times interviewed for a particular complaint.</li></ul>
<b>Legal Representative</b>	<ul style="list-style-type: none"><li>• When the vulnerable adult is known to have a legal representative, and:<ul style="list-style-type: none"><li>○ The vulnerable adult is unavailable for interview.</li><li>○ The vulnerable adult refuses to accept the form.</li><li>○ When vulnerable adult is hospitalized</li><li>○ If the vulnerable adult is deceased</li></ul></li><li>• If the form is required to be given as above and the legal representative is not available in person, RCS staff must mail the form within 10 days of the on-site visit.</li></ul>
<b>Not required to be given to either vulnerable adult or legal representative</b>	<ul style="list-style-type: none"><li>• If the vulnerable adult refuses and there is no legal representative.</li><li>• If both the vulnerable adult and the legal representative refuse.</li><li>• If vulnerable adult is deceased and there is no legal representative.</li></ul>

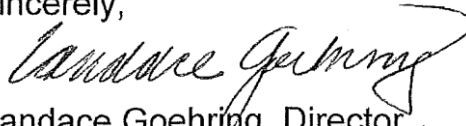
Dear AFH Provider  
March 15, 2019  
Page 2

To protect the identity of the vulnerable adult, to VASOR may be distributed to other vulnerable adults.

Following an RCS staff investigation on-site, you may notice a copy of the VASOR in a resident's room. Residents and facility staff may inquire about the form. You may receive inquiries from client representatives as well. The form provides information on client rights and telephone numbers as needed. If the form is mailed, it will have a cover letter explaining the context of the specific investigation.

Thank you for your continued commitment to resident health and safety. If you have any questions, please contact your local RCS Field Manager.

Sincerely,



Candace Goehring, Director  
Residential Care Services

DSHS: *"Transforming Lives"*