



STATE OF WASHINGTON 023-010  
DEPARTMENT OF SOCIAL AND HEALTH SERVICES  
*Aging and Long-Term Support Administration*  
*PO Box 45600, Olympia, Washington 98504-560*

March 14, 2025

**ALTSA: NH #2025-009**  
**UPCOMING TRAINING OPPORTUNITY: NH PILOT REPORTING AND INVESTIGATION**  
**OF FACILITY- REPORTED INCIDENTS**

Dear Provider/Administrator:

This letter is to inform you Residential Care Services will be conducting a nursing home pilot for investigation of medium- and low-level harm facility-reported incidents (FRIs) using an administrative review/offsite investigation process. The pilot launch date is April 18, 2025. The pilot is a “proof of concept” pilot that will last 6 months and will affect nursing homes statewide. Its purpose is to test the feasibility and viability of conducting administrative review/offsite investigations of FRIs with medium to low harm levels not requiring onsite investigations.

The pilot is for nursing home programs only, no other programs will be impacted. Nursing home providers will be able to do both initial reporting and 5-day follow up reporting in the online incident reporting portal (OIR). The department is developing OIR so providers can upload FRI investigation documents at time of initial reporting, and thereafter in the 5-day follow-up reporting, to comply with both state and federal requirements.

Washington Health Care Association, LeadingAge WA and RCS have set up a joint training for nursing home providers, administrators, and staff about the pilot and provider expectations during the pilot. The training is free.

**What are the training learning objectives?**

- Know what to expect from RCS’ NH FRI Pilot set to launch April 18, 2025, for administrative review/offsite investigations of medium and low harm FRIs.
- Know the laws and regulations that cover facility reporting of incidents as outlined in CMS’ Chapter 5 of the State Operations Manual and Appendix PP.
- Know how to complete initial reporting and 5-day follow-up reporting for FRIs through RCS’ online incident reporting portal.

**When will the training occur?**

April 9, 2025, from 9-11 am, virtual recorded ZOOM presentation.

**How do I register?**

Click on the link below. If you have not registered with WHCA before, the registration will ask some preliminary information and for you to create a password. Future registration will not require this information section, only your password.

[Residential Care Services \(RCS\) Webinar SNF Pilot-Investigation of Facility Reported Incidents | WHCA](#)

**Is continuing education credit being offered?**

Attendees will receive a certificate of attendance.

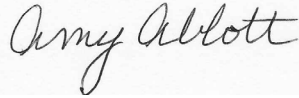
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Thank you for your continued commitment to resident health and safety. If you have any questions, please contact Bett Schlemmer, Special Assistant to RCS Director, at [bett.schlemmer@dshs.wa.gov](mailto:bett.schlemmer@dshs.wa.gov)

Sincerely,

A handwritten signature in black ink that reads "Amy Abbott". The signature is written in a cursive style and is centered within a light gray rectangular box.

Amy Abbott, Director  
Residential Care Services

DSHS: "Partnering with People"