# Consumer Directed Employer Rate Setting Board

**Meeting #8**

**July 8, 2024**

**9:00am – 3:00pm**

## Minutes

ATTENDANCE

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Present Today | Online | Name | Role | \*Voting Member | ^Advisory Member | Notes |
| Yes | Yes | Bledsoe, Ben | Representative | \* |  | CDE Rep. |
| Yes | Yes | Bowen, Tammy |  |  | ^ | People with Intellectual or Developmental Disabilities Organization |
| Yes |  | Brannan, Pam | DSHS Staff |  |  |  |
| No |  | Chambers, Kelly |  |  | ^ | House of Representatives (R) |
| No |  | Cleveland, Annette | Senator |  | ^ | Senate (D) |
| Yes |  | Declet, Sonya | DSHS Staff |  |  |  |
| Yes | Yes | Dustin, Georgiann |  |  | ^ | State Council on Aging Representative |
| Yes |  | Erickson, Eric |  |  | ^ | Licensed Home Care Agency |
| Yes |  | Glickman, Adam |  | \* |  | Exclusive Bargaining Unit Designee |
| Yes |  | Hollimon, Cynthia | Representative | \* |  | Governor’s Office Rep. |
| Yes | Yes | Hood Quan, Maralise | Facilitator |  |  |  |
| N/A |  | Open Position |  |  | ^ | People with Disabilities Organization |
| No |  | Muzzall, Ron | Senator |  | ^ | Senate (R) |
| Yes |  | Prieto, Nellie |  |  | ^ | Home Care Worker |
| Yes |  | Rector, Bea | DSHS Staff | \* |  | DSHS Rep. |
| Yes |  | Reed, Charles | Chairperson |  |  |  |
| Yes |  | Schlesselman, Diana | DSHS Staff |  |  |  |
| No |  | Tharinger, Steve | Representative |  | ^ | House of Representatives (D) |
| Other Attendees   * Online Guests * In-room guests   Jonathan Smith  Janilee Macleod  Laura Jones  Sean Niccolucci | | | | | | |
| Meeting Links   * Rate Setting Board [Consumer Directed Employer Rate Setting Board | DSHS (wa.gov)](https://www.dshs.wa.gov/altsa/stakeholders/consumer-directed-employer-rate-setting-board) * Open Public Meetings Act (OPMA) * [Online Training Steps 2019.docx (live.com)](https://view.officeapps.live.com/op/view.aspx?src=https%3A%2F%2Fagportal-s3bucket.s3.amazonaws.com%2Fuploadedfiles%2FHome%2FAbout_the_Office%2FOpen_Government%2FOpen_Government_Training%2FOnline%2520Training%2520Steps%25202019.docx&wdOrigin=BROWSELINK) * [Open Government Training | Washington State](https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.atg.wa.gov%2Fopen-government-training&data=05%7C02%7CCDERateSettingBoard%40dshs.wa.gov%7Cd2c563cc959a41a22ca908dc2ca7bbd9%7C11d0e217264e400a8ba057dcc127d72d%7C0%7C0%7C638434346131213610%7CUnknown%7CTWFpbGZsb3d8eyJWIjoiMC4wLjAwMDAiLCJQIjoiV2luMzIiLCJBTiI6Ik1haWwiLCJXVCI6Mn0%3D%7C0%7C%7C%7C&sdata=cJNav8U01WGl7bquKhgEf63H%2BmXM8UU5r7LT0OB3N0w%3D&reserved=0) | | | | | | |

AGENDA MINUTES

| **Topic** | **Discussion Highlight** | **Action items/Outcomes** |
| --- | --- | --- |
| **Welcome** | | | |
| Welcome and Introductions | Welcome | Welcome from Chairperson and Facilitator. |
| Approval of Minutes from 06.13.24 |  | All in favor. No dissentions. Facilitator approved the minutes. |
| Opening Remarks/Old Business |  | No discussion. |
| **Morning Agenda Topics** | | | |
| Administrative Rate follow-up from 6/13 | **Ben Bledsoe and Sean Niccolucci** presented on low, medium, and high rate proposals. Detailed frameset looking at future numbers.  Sean Niccolucci shared level setting and a review of retention bonuses, customer service-oriented workforce and modeling with a look at inflationary proposals which include FMAP Rate and Cost to State of WA amounts along with benefits and issues for each.   * Low: 10.7% Customer Service improvement. * Mid: 14% Customer Service Improvement. * High: 16.9% Customer Service Improvement.   Ben Bledsoe shared inflationary rate and recruitment/retention information including information on bonuses and incentives.   * Looking to get the recruitment data. * Shared data on retention. * Question about federal match rate. Answered in session. * Question about recruitment and matching with client data. Answered in session. | * Request for data on recruited IPs being matched with clients. |
| Revenue discussion | **Jonathan Smith** presented on projected caseloads and expenditures with an overview of the ALTSA 23-25 Biennium Budget Summary.  Discussion of the impact of the changes to the June (from February) caseload forecast.  Discussion of impact to assisted living and demand for resources.  Discussion of forecast changes related to Adult Family Homes and assisted living.  **Cynthia Hollimon** presented on revenue forecast and June caseload forecast.   * Question about cumulative growth. Answered in session. * Question about average cost. Answered in session. * Question about the number of clients that can live in an Adult Family Home. Answered in session. * Question about whether the forecast represents paid or authorized services. Answered in session. * Question about expenditure growths and what is in the budget. Answered in session. * Question about whether clients can be getting services from different funding sources. Answered in session. | * Request for data on authorized services along with paid services. |
| Public comment | Online member of the public shared about the costs of living including medication, education, and hospital costs.  Online member of the public shared on living as independently as possible and how caregivers support that. Shared the costs associated with participating in the program.  Online member of the public shared the impact of being approved for an in-home caregiver and the tasks the IP provides to care for this member of the public. They shared that attracting the best caregivers means compensating them.  Online member of the public that if a client goes without a caregiver, they go without care and encouraged an increase in the labor rate.  Online member of the public shared they are a caregiver who cares for a brother and difficulty that the current wages are not enough for daily living.  Members of the public shared their actual budgets and discussed the numbers. |  |
| **BREAK** | | | |
|  | | | |
| Review and vote on By-laws, Charter, and Policies (Establishing Rate and Selecting Chairperson) | Review of updated documents from the first RSB meeting on 4/22/2024. All changes were based on comments and suggests from the first meeting.  **By-Laws**   * Discussion about Home Care Admin rate definition. Changes made to reflect Board discussion. * Discussion about CDE rate paragraph and how it is stated in statute.   Vote: All in favor. Nobody opposed. Chair stated By-Laws are approved.  **Charter**  Vote: All in favor. Nobody opposed. Chair stated Charter is approved.  **Selecting a Chairperson policy**  Vote: All in favor. Nobody opposed. Chair stated policy is approved.  **Establishing a Rate policy**   * Discussion about changes to the workgroup paragraph to reflect future not past. * Discussion about data elements list and appropriate language.   Vote: All in favor. Nobody opposed. Chair stated policy is approved. |  |
| **Discussion** | | | |
| Board Discussion | Board discussed meeting an additional day in August. August 19, from 1pm-4pm was agreed upon by the Board. | * Board staff will complete necessary actions for additional meeting date. |
| **ADJOURN** | | | |
| Adjourn | Facilitator wrapped up the meeting. | * Next meeting is July 25, 2024. * Meeting adjourned at 11:42am. |