

## Program Descriptions

### ESA Programs

*ESA provides a wide variety of services through 21 programs. They are described, in alphabetical order, on the following pages.*

- Additional Requirements – Emergent Needs (AREN)
- Child Care - Homeless (HCC)
- Child Care - Seasonal (SCC)
- Child Care - Working Connections (WCCC)
- Child Support Services
- Consolidated Emergency Assistance Program (CEAP)
- Diversion Cash Assistance (DCA)
- Federal Food Stamp Program (FSP)
- Food Assistance Program for Legal Immigrants (FAP)
- Food Stamp Employment and Training (FS E&T)
- General Assistance – Unemployable (GAU)
- General Assistance – Unemployable with Expedited Medicaid (GAX)
- Immigrant Assistance Services
- Refugee Cash Assistance (RCA)
- Refugee Services
- State Family Assistance (SFA)
- Supplemental Security Income (SSI) State Supplemental Payment
- Temporary Assistance for Needy Families (TANF)
- United States Repatriate
- Washington Telephone Assistance Program (WTAP)
- WorkFirst (WF)

## Program Descriptions

<b>Title</b>	<b>Additional Requirements-Emergent Needs (AREN)</b>
<b>Brief Description</b>	Provides a cash payment to meet emergent housing or utility needs. Note: In February 2003, the benefit was capped at \$750 in a 12 consecutive month period.
<b>Legal Authorization</b>	RCW 74.08.090, Rulemaking Authority and Enforcement. RCW 74.04.050, Department to administer public assistance programs.
<b>Funding Source</b>	Federal & State: Mixture of TANF and TANF-MOE dollars
<b>Population Served</b>	Pregnant women or families with an eligible minor child.
<b>Eligibility</b>	<p>Families must:</p> <ol style="list-style-type: none"> <li>1. Receive Temporary Assistance of Needy Families (TANF), State Family Assistance (SFA), or Refugee Cash Assistance (RCA);</li> <li>2. Have an emergency housing or utility need; and</li> <li>3. Have a good reason for not having enough money to pay for housing or utility costs.</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Payments may be used to prevent eviction or foreclosure, secure housing if homeless or domestic violence victim, secure or prevent shut-off of utilities related to health and safety, or repair damage to home if it causes risk to health or safety.</li> <li>2. Benefits may be authorized multiple times in a consecutive 12-month period.</li> <li>3. The total of all payments in the consecutive 12-month period is limited to \$750.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Additional Requirements-Emergent Needs (AREN) <i>Continued</i></b>
<b>Linkages</b>	<ol style="list-style-type: none"><li>1. Community or charitable agencies that may help to meet the emergent need</li><li>2. Food banks</li><li>3. Housing shelters or low-income/emergency housing</li><li>4. Other public assistance programs</li></ol>

## Program Descriptions

<b>Title</b>	<b>Child Care - Homeless Child Care (HCC)</b>
<b>Brief Description</b>	Offers subsidized child care to eligible homeless families involved in qualifying activities. Goal is to provide access to licensed/certified child care and support parental efforts in securing permanent housing, seeking employment, attending approved appointments for social services needed to achieve stability.
<b>Legal Authorization</b>	RCW 74.12.340, 74.04.050 and 43.20A790.
<b>Funding Source</b>	Funded primarily by state funds, with a small amount from federal grant block funds.
<b>Population Served</b>	<p>Homeless families who do not qualify for other subsidy child care programs and who require child care while they are:</p> <ol style="list-style-type: none"> <li>1. Seeking permanent housing</li> <li>2. Seeking employment, or involved in employment activity if Working Connections Child Care is not immediately available through no fault of the parent</li> <li>3. Attending appointments for medical/mental health care, substance abuse, violence avoidance, legal appointments, or other social services as needed to achieve stability</li> <li>4. Requesting to reduce parental stress that threatens the health and safety of the family unit.</li> </ol> <p>Program is available through most of the state.</p>
<b>Eligibility</b>	Families must meet definition of homelessness and be involved in approved activity.
<b>Services</b>	Child care payment on behalf of authorized families.

## Program Descriptions

<b>Linkages</b>	<ol style="list-style-type: none"><li>1. Community agencies contracted for the authorization duties</li><li>2. Community Service Offices (CSOs)</li><li>3. Working Connections Child Care (WCCC)</li></ol>
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## Program Descriptions

<b>Title</b>	<b>Child Care - Seasonal Child Care (SCC)</b>
<b>Brief Description</b>	Offers child care subsidies to eligible families who are seasonally employed in agriculturally related work. Goal is to provide access to licensed/certified child care so children are not exposed to hazards of agricultural work site or left in inappropriate situations while parents are involved in qualifying work activities.
<b>Legal Authorization</b>	45 CFR Parts 98 and 99, the Child Care Development Fund (CCDF), RCW 74.12.340, 74.13.985 and WAC 388-292.
<b>Funding Source</b>	Funded by federal block grants and state funds.
<b>Population Served</b>	Eligible families who are seasonally employed in agricultural work, require child care to participate in approved activities, do not qualify for TANF and have a child age 12 or younger or, a child with special needs age 18 or younger. Program is targeted towards DSHS regions 1, 2 and 3.
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Parents are actively employed in agriculturally related work in Washington state, or in a bordering state within 40 miles of the Washington state border;</li> <li>2. The primary wage earner was employed in agriculturally related work for eleven months or less with any one employer in the previous 12 months.</li> <li>3. The family's adjusted monthly income, averaged for the previous 12 months, is at or below 200% of the Federal Poverty Level for that size of family.</li> <li>4. 50% or more of a family's earned income for the previous 12 months is derived from agriculturally related work.</li> <li>5. The parent(s) agree to participate in the cost of child care by making a monthly co-payment.</li> </ol>
<b>Services</b>	Child care payment on behalf of authorized families.

## Program Descriptions

<b>Linkages</b>	<ol style="list-style-type: none"><li>1. Community agencies contracted to authorize seasonal child care</li><li>2. Community Service Offices (CSOs)</li><li>3. Working Connections Child Care (WCCC)</li></ol>
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## Program Descriptions

<b>Title</b>	<b>Child Care - Working Connections Child Care (WCCC)</b>
<b>Brief Description</b>	Provides child care subsidies for families, whose incomes are at or below 200% of the federal poverty level, in which adults are working, looking for work, or enrolled in an approved training program while working.
<b>Legal Authorization</b>	Child care is provided by federal block grants under 45 CFR Parts 98 and 99, the Child Care Development Fund (CCDF), and state monies, RCW 74.13.0903.
<b>Funding Source</b>	Funded by federal block grants, a required Maintenance of Effort (MOE) expenditure of state funds, and state matching funds.
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Eligible TANF families who require child care to participate in approved:               <ol style="list-style-type: none"> <li>(a) WorkFirst activities;</li> <li>(b) Job search;</li> <li>(c) Employment; or</li> <li>(d) Training plans.</li> </ol> </li> <li>2. Non-TANF families who require child care to maintain employment or attend approved training while working.</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. The eligible families' income must be at or below 200% of the Federal Poverty Level (FPL).</li> <li>2. Parents pay for a portion of their care, based on a sliding scale.</li> <li>3. A minimum co-payment is required.</li> </ol>
<b>Services</b>	Child care payment on behalf of eligible families.
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Head Start and ECEAP</li> <li>2. Child Care Resource and Referral</li> <li>3. Washington Child Care Coordinating Committee</li> </ol>



## Program Descriptions

<b>Title</b>	<b>Child Support Services</b>
<b>Brief Description</b>	Provides services for the establishment of paternity, and the establishment and enforcement of financial and medical support for children to help families become or remain self-sufficient.
<b>Legal Authorization</b>	Title IV-D of the Social Security Act (42 U.S.C. 608-669b and 45 CFR Volume 2, Chapter III, 300-399).
<b>Funding Source</b>	Funded by federal funds, state matching funds, and local funding. May earn additional federal incentive funding.  <b>Federal: 66%   Federal Incentives: 13%   State: 21%</b>
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Current Assistance (Individuals who are currently receiving Title IV-A TANF or Title IV-E Foster Care services).</li> <li>2. Former Assistance (Individuals who have ever received AFDC, TANF or Title IV-E Foster Care services).</li> <li>3. Never Assistance (Individuals who have never received AFDC or TANF or Title IV-E Foster Care services and have made application for Title IV-D services. Includes non-IV-A Medicaid only, state foster care, and child care only.)</li> </ol>
<b>Eligibility</b>	Automatic as a condition of receiving a TANF grant or Medicaid; continuation of services; interstate referral; or application for nonassistance services if not receiving services from another state.
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Administrative Support Order Establishment</li> <li>2. Full Enforcement or Collection Services</li> <li>3. Responsible Parent Locate Services</li> <li>4. Support Order Modification</li> <li>5. Medical Enforcement</li> <li>6. Paternity Establishment</li> <li>7. Payment Processing Services Only</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Child Support Services, <i>Continued</i></b>
<b>Services, <i>Continued</i></b>	<ul style="list-style-type: none"> <li>8. Electronic Funds Transfer/Electronic Data Interchange for Employers</li> <li>9. Electronic Funds Transfer for Parents</li> <li>10. Post-secondary Educational Support</li> <li>11. Tribal Support Services</li> <li>12. Employer Information</li> </ul>
<b>Linkages</b>	<ul style="list-style-type: none"> <li>1. TANF/WorkFirst</li> <li>2. Courts</li> <li>3. Prosecuting Attorneys</li> <li>4. ESA's Community Services Division</li> <li>5. DSHS Children's Administration's Division of Children and Family Services</li> <li>6. Washington State Support Registry</li> <li>7. Medicaid agency</li> <li>8. State Tribal Relations Unit</li> <li>9. Department of Health</li> <li>10. Department of Corrections</li> <li>11. Employment Security Department</li> <li>12. Department of Labor and Industries</li> <li>13. Department of Revenue</li> <li>14. Department of Licensing</li> <li>15. Internal Revenue Service</li> <li>16. U.S. Department of Justice</li> <li>17. U.S. Immigration and Naturalization Service</li> <li>18. Head Start</li> <li>19. U.S. Department of Defense</li> <li>20. Hospitals</li> <li>21. Community-Based Organizations</li> </ul>

## Program Descriptions

<b>Title</b>	<b>Consolidated Emergency Assistance Program (CEAP)</b>
<b>Brief Description</b>	Program benefits are provided to alleviate emergent conditions resulting from insufficient income and resources to provide for food, shelter, clothing, medical care, or other necessary items. <i>(Note: Part of the funding for the CEAP program was transferred to the Department of Community, Trade and Economic Development in SFY 2000.)</i>
<b>Legal Authorization</b>	RCW 74.04.660, Family Emergency Assistance Program.
<b>Funding Source</b>	<b>Federal:</b> <b>State:</b> 100%
<b>Population Served</b>	A woman in any stage of pregnancy, or families with dependent children must be ineligible to receive benefits from any of the following programs: <ol style="list-style-type: none"> <li>1. Temporary Assistance for Needy Families (TANF);</li> <li>2. State Family Assistance (SFA);</li> <li>3. Refugee Cash Assistance (RCA); or</li> <li>4. Diversion Cash Assistance (DCA).</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Applicants must be in emergent need and have no resources to meet that need.</li> <li>2. Family income must be less than 90% of the TANF payment standard.</li> <li>3. Applicants cannot have refused without good cause, a bona fide job offer or training for employment within 30 days of the date of application.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Consolidated Emergency Assistance Program (CEAP), <i>Continued</i></b>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Provides for specific emergent needs such as food, shelter, clothing, minor medical care, household maintenance, job-related transportation or clothing, and transportation for foster care-bound children.</li> <li>2. Payment is limited to payment maximums for individual emergent need items or the TANF Payment Standard, whichever is lower.</li> <li>3. Benefits may be authorized for only 30 consecutive days in any 12 consecutive month period.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Department of Community, Trade and Economic Development</li> <li>2. Low-income/emergency housing</li> <li>3. Food banks</li> <li>4. Charitable agencies</li> <li>5. Community medical centers</li> <li>6. Other public assistance programs. (Approximately half of CEAP households are subsequently approved for TANF.)</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Diversion Cash Assistance (DCA)</b>
<b>Brief Description</b>	Provides a once in a 12-month payment, up to \$1,500, to overcome a temporary emergency and keep otherwise eligible families from becoming dependent upon TANF.
<b>Legal Authorization</b>	RCW 74.08A.210, Diversion Program – Emergency Assistance.
<b>Funding Source</b>	<b>Federal:</b> <b>State:</b> 100% State – TANF MOE
<b>Population Served</b>	Low-income families with temporary emergent needs who are not likely to need continued assistance if those needs are met.
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Must meet TANF eligibility criteria.</li> <li>2. If the families go on TANF within 12 months of receiving DCA, a prorated amount of the DCA payment must be repaid to the state.</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Payments to cover emergent needs for shelter, transportation, child care, food, medical care, and employment-related expenses.</li> <li>2. Usually paid directly to vendors.</li> <li>3. Benefits may be authorized for only 30 days in a 12 consecutive month period.</li> <li>4. The total of all payments in 30-day period is limited to \$1,500.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Employment</li> <li>2. Child care</li> <li>3. Child support services</li> <li>4. Medical assistance</li> <li>5. Food assistance</li> <li>6. Other services to assist low-income families</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Food Assistance Program for Legal Immigrants (FAP)</b>
<b>Brief Description</b>	Provides food assistance for legal immigrants who are not eligible for the federal Food Stamp Program.
<b>Legal Authorization</b>	RCW 74.08A.120.
<b>Funding Source</b>	<b>Federal:</b> <b>State:</b> 100% - Mix of State and TANF-MOE
<b>Population Served</b>	Legal immigrants who became ineligible for the federal Food Stamp program under federal welfare reform, August 1996.
<b>Eligibility</b>	With the exception of citizenship and alien rules, the state program mirrors the federal Food Stamp program.
<b>Services</b>	Same as for the federal Food Stamp program:  <ol style="list-style-type: none"> <li>1. Electronic food benefits that can be used at participating grocery stores.</li> <li>2. The value of the benefit is determined by size of household and net income.</li> </ol>
<b>Linkages</b>	Same as for the federal Food Stamp program:  <ol style="list-style-type: none"> <li>1. Nutrition education programs</li> <li>2. School lunch programs</li> <li>3. Low-income housing</li> <li>4. Food banks</li> <li>5. Children and Family Services</li> <li>6. Community medical centers</li> <li>7. Senior outreach</li> <li>8. Charitable agencies</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Federal Food Stamp Program (FSP)</b>
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## Program Descriptions

<b>Brief Description</b>	Provides food assistance to low income individuals and families.
<b>Legal Authorization</b>	Food Stamp Act of 1977, Public Law 88-525 (7 U.S.C. 2011-2036).
<b>Funding Source</b>	Federal Food benefits are paid directly by USDA to Client. The State's administrative costs for the program are funded by both federal and state funds.
<b>Population Served</b>	Elderly or disabled households with incomes at or below 165% of the Federal Poverty level. All other households with incomes at or below 130% of the Federal Poverty Level.
<b>Eligibility</b>	<p>Elderly or disabled households with incomes at or below 165% of the Federal Poverty level. All other households with incomes at or below 130% of the Federal Poverty Level.</p> <ol style="list-style-type: none"> <li>1. Must meet U.S. Department of Agriculture, Food and Nutrition Service criteria for financial need.</li> <li>2. Eligible assistance unit members must:             <ol style="list-style-type: none"> <li>(a) Be U.S. citizens or nationals or qualified aliens meeting certain criteria;</li> <li>(b) Be residents of Washington;</li> <li>(c) Participate in Food Stamp Employment &amp; Training requirements (this requirement currently only applies to residents in King County); and</li> <li>(d) Meet certain eligibility criteria if on strike.</li> </ol> </li> <li>3. Assistance Unit is categorically eligible when:             <ol style="list-style-type: none"> <li>(a) All members receive SSI</li> <li>(b) All members receive General Assistance; or</li> <li>(c) Some members receive or are authorized to receive payments or services from:                 <ol style="list-style-type: none"> <li>I. TANF cash assistance;</li> <li>II. State Family Assistance;</li> <li>III. Diversion Cash Assistance (DCA) for four months after initial DCA issuance; or</li> <li>IV. TANF post-employment services.</li> </ol> </li> </ol> </li> </ol>



## Program Descriptions

Title	<b>Federal Food Stamp Program (FSP), <i>Continued</i></b>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>4. Persons with disabilities need only meet the net income standard, are entitled to medical deductions, and have the value of their vehicles exempted entirely when used for transportation.</li> <li>5. Certain students of higher education, able-bodied adults without dependents, and assistance units participating in the food distribution program on or near Indian Reservations are not eligible for benefits.</li> <li>6. Some people are ineligible for food assistance and must have some of their income and resources considered available to the remaining eligible assistance unit members:               <ol style="list-style-type: none"> <li>a) Fugitive felons including probation and parole violators and felons convicted of drug-related felonies;</li> <li>b) Persons failing to attest to citizenship or alien status;</li> <li>c) Persons disqualified for (i) an intentional program violation, (ii) failure to provide an SSN, or (iii) not participating in work requirements, or</li> <li>d) Ineligible aliens.</li> </ol> </li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Electronic food benefits that can be used at participating grocery stores.</li> <li>2. The value of the benefit is determined by size of household and net income.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Nutrition education programs</li> <li>2. School lunch programs</li> <li>3. Low-income housing</li> <li>4. Food banks</li> <li>5. Children and Family Services</li> <li>6. Community medical centers</li> <li>7. Senior outreach</li> <li>8. Charitable agencies</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Food Stamp Employment and Training (FS E&amp;T)</b>
<b>Brief Description</b>	Provides employment and training services to clients, ages 16 through 59, who are receiving food assistance only, unless otherwise exempt.
<b>Legal Authorization</b>	Food Stamp Act of 1977 (as amended).
<b>Funding Source</b>	Primarily funded by federal funds, but certain costs are matched with state funds.
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Food Stamp Program recipients age 16 through 59 and have dependents in King County only.</li> <li>2. Age 18 to 50 Able Bodied Adults Without Dependents (ABAWD) are exempt from federal participation requirements statewide. ABAWDS with individual exemptions may volunteer for E&amp;T services. Participation in job search and educational components are subject to space availability.</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. All Food Stamp Program applicants or recipients who are not receiving other types of assistance and are <i>not exempt</i> under the following exemption criteria:             <ol style="list-style-type: none"> <li>(a) Caring for a child under age 6 or a person determined to be incapacitated;</li> <li>(b) Unable to work due to incapacity;</li> <li>(c) Confronts substantial barriers to employment, e.g., medical, transportation, language; and</li> <li>(d) Resides in an area that is exempted from state plan Food Stamp Employment and Training services.</li> <li>(e) Applying for or receives unemployment compensation</li> <li>(f) Participate in alcohol or drug treatment program</li> <li>(g) Working 30 hours or receiving weekly earnings equal to minimum wage X 30 hours</li> <li>(h) Students age 16 or 17, not the head of household, and attends school such as high school or GED programs; or enrolled in a work program.</li> <li>(i) Students who are 18 or older enrolled at least half-time in any accredited school, training program, or institution for higher education.</li> </ol> </li> </ol>

## Program Descriptions

<b>Title</b>	<b>Food Stamp Employment and Training (FS E&amp;T), <i>Continued</i></b>
<b>Eligibility, <i>Continued</i></b>	<p>2. For ABAWDs, the 3-month time limit does not apply if the person meets any one of the exemptions in section 1 above or if the person is:</p> <ul style="list-style-type: none"> <li>(a) Exempt by federal waiver;</li> <li>(b) Unable to participate due to lack of E&amp;T services;</li> <li>(c) Pregnancy;</li> <li>(d) Under 18 or over 49 years of age; or</li> <li>(e) Eligible for the 15% exemption rule.</li> </ul>
<b>Services</b>	<p>Employment and training services include:</p> <ul style="list-style-type: none"> <li>1. Job search;</li> <li>2. Basic education; and</li> <li>3. Referral to job openings.</li> </ul>
<b>Linkages</b>	<p>Same as those for the TANF program. In addition:</p> <ul style="list-style-type: none"> <li>1. Employment Security Department, for job search activities.</li> <li>2. Contractors in some regions to develop work sites for: <ul style="list-style-type: none"> <li>(a) Workfare; and</li> <li>(b) Work experience.</li> </ul> </li> </ul>

## Program Descriptions

<b>Title</b>	<b>General Assistance – Unemployable (GAU)</b>
<b>Brief Description</b>	Provides cash assistance for low-income adults who are unemployable based on a medical impairment.
<b>Legal Authorization</b>	RCW 74.04.005(6).
<b>Funding Source</b>	<b>Federal:</b> <b>State:</b> 100%
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Incapacitated adults aged 18 to 65 years, or</li> <li>2. If under 18 and a member of a married couple.</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Recipients must meet income and resource tests. Resource limits are the same as for the TANF program.</li> <li>2. Recipients must be unemployable due to mental, emotional, or physical impairment. For applicants, the impairment must prevent employment for at least 90 days from date of application.</li> <li>3. A person is ineligible for GAU if incapacitated only by alcoholism or drug addiction. Persons who are chemical dependent in addition to having a mental or physical impairment that qualifies as a GAU incapacity may be assigned a protective payee or required to participate in alcohol or drug treatment.</li> <li>4. Recipients must accept available treatment or services or benefits from other agencies that would enable them to become employable or reduce their need for assistance.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>General Assistance – Unemployable (GAU), <i>Continued</i></b>
<b>Services</b>	<ol style="list-style-type: none"><li>1. Cash assistance.</li><li>2. On-going additional requirements (i.e., laundry, telephone, restaurant meals, home-delivered meals, and food for service animals).</li><li>3. Medical coverage through Medical Care Services.</li><li>4. Casework</li><li>5. Referral for alcohol or drug treatment.</li><li>6. Assessment for potential disability.</li><li>7. Services and support to prepare for or become employed, when funds are available.</li></ol>
<b>Linkages</b>	<p>Local and emergency services agencies including:</p> <ol style="list-style-type: none"><li>1. Alcohol/drug assessment and treatment agencies</li><li>2. Community mental health agencies</li><li>3. Division of Vocational Rehabilitation</li><li>4. Social Security Administration</li><li>5. Food banks</li><li>6. Housing shelters</li><li>7. Long-term or congregate care facilities</li></ol>

## Program Descriptions

<b>Title</b>	<b>General Assistance – Unemployable with Expedited Medicaid (GAX)</b>
<b>Brief Description</b>	Provides cash assistance for low-income adults who appear to be eligible and are applying for Social Security Supplemental Security Income (SSI) benefits.
<b>Legal Authorization</b>	Medicaid eligibility authorized by OBRA of 1990, program implemented on May 1, 1991. Cash assistance authorized by RCW 74.04.005(6).
<b>Funding Source</b>	100% General Fund-State, which is recovered from retroactive payment once SSI eligibility is approved.
<b>Population Served</b>	Adults 18 to 65 years old, who appear to be eligible for SSI benefits pending a final administrative determination by the Social Security Administration (SSA).
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Recipients must meet the same financial criteria as GAU.</li> <li>2. Incapacitating conditions must meet SSI disability or blindness criteria.</li> <li>3. Recipients must be cooperating with a department SSI Facilitator in applying for and pursuing SSI benefits.</li> <li>4. Eligibility extends only for the period that determination of SSI eligibility is pending.</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Cash assistance, On-going Additional Requirements assistance, case management, and referral services which are the same as those provided to GAU recipients.</li> <li>2. Medicaid (Categorical Needy Medical coverage).</li> <li>3. SSI Facilitation, providing assistance with completing and monitoring a SSA Title XVI application.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>General Assistance – Unemployable with Expedited Medicaid (GAX), <i>Continued</i></b>
<b>Linkages</b>	The same as for the GAU program with the addition of :  <ol style="list-style-type: none"><li>1. Social Security offices; and</li><li>2. Private attorneys who accept referrals to represent recipients during the SSI appeals process.</li></ol>

## Program Descriptions

<b>Title</b>	<b>Naturalization Assistance Services</b>
<b>Brief Description</b>	Provides services to prepare low-income immigrants for U.S. citizenship.
<b>Legal Authorization</b>	45 CFR 400.155 and RCW 74.08A.130.
<b>Funding Source</b>	<b>Federal:</b> 35% <b>State:</b> 65%
<b>Population Served</b>	Legal immigrants who are within two years of their eligibility to become a U.S. citizen.
<b>Eligibility</b>	Legal immigrants who receive Supplemental Security Income (SSI) benefits or benefits through a cash, medical, or food assistance program administered by DSHS.
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Information and referral services;</li> <li>2. Citizenship preparation training and instruction, including American history, civics, and English;</li> <li>3. Fees for the Citizenship &amp; Immigration Assistance application for citizenship;</li> <li>4. Assistance in completing the Naturalization application form; and</li> <li>5. Assistance in obtaining test or fee waivers, when appropriate.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. State Commissions for Asian, Pacific-American, Hispanic, and African-American Affairs.</li> <li>2. Department of Homeland Security (formerly INS)</li> <li>3. Community colleges</li> <li>4. Community-based organizations</li> <li>5. Legal services agencies</li> </ol>



## Program Descriptions

<b>Title</b>	<b>Refugee Cash Assistance (RCA)</b>
<b>Brief Description</b>	Provides cash assistance for refugees.
<b>Legal Authorization</b>	Refugee Act of 1980, Public Law 96-212; Victims of Trafficking and Violence Protection Act of 2000
<b>Funding Source</b>	<b>Federal:</b> 100% <b>State:</b>
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Refugees or asylees authorized by the U.S. State Department to immigrate into the U.S. because they are unwilling or unable to return to their country of nationality due to persecution or a well-founded fear of persecution based on race, religion, nationality, membership in a particular social group, or political opinion.</li> <li>2. Individuals who have been certified by the federal Office of Refugee Resettlement as victims of severe forms of human trafficking.</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Refugees, Asylees, Cubans/Haitians, Amerasians, persons granted conditional entry, or victims of human trafficking, who meet financial need criteria for the TANF program but are not TANF eligible (adults with no dependent children).</li> <li>2. Currently, eligibility for adults expires eight months after the date of their arrival in the United States. For asylee adults, eligibility expires eight months after the date their asylee status is granted.</li> <li>3. Unless exempt, adults must register for employment and language services.</li> <li>4. Adults must also provide the name of the voluntary agency (VOLAG) which helped bring them to this country.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Refugee Cash Assistance (RCA), <i>Continued</i></b>
<b>Services</b>	<ol style="list-style-type: none"><li>1. Cash assistance for food, clothing, and shelter.</li><li>2. Medical assistance.</li><li>3. See Refugee and Immigrant Assistance Section below.</li></ol>
<b>Linkages</b>	<ol style="list-style-type: none"><li>1. Voluntary resettlement agencies</li><li>2. Mutual assistance associations</li><li>3. Community employment providers</li><li>4. Low-income housing</li><li>5. Food banks</li><li>6. DSHS Children's Administration</li><li>7. Community medical centers</li><li>8. Unaccompanied Minor Program (e.g., refugee foster care)</li><li>9. Charitable agencies</li><li>10. Workforce development councils</li><li>11. Other local agencies</li></ol>

## Program Descriptions

<b>Title</b>	<b>Refugee Services</b>
<b>Brief Description</b>	Provides services for refugees, primarily by community-based agencies, to help refugees become self-sufficient.
<b>Legal Authorization</b>	Refugee Act of 1980, Public Law 96-212.
<b>Funding Source</b>	Primarily funded by federal funds with a supplement of state funding for certain individuals not eligible for federal funding.
<b>Population Served</b>	Refugees, persons granted asylum, certain persons granted conditional entry, and certified victims of human trafficking.
<b>Eligibility</b>	<ol style="list-style-type: none"><li>1. Persons who are paroled into the U.S., granted asylum, or admitted as a refugee.</li><li>2. Amerasians, victims of trafficking, Cubans, and Haitians are eligible, although they do not have refugee status.</li><li>3. Must meet low-income financial criteria.</li><li>4. Federal funding of employment services limited to first five years after entering the United States.</li></ol>

## Program Descriptions

<b>Title</b>	<b>Refugee Services, <i>Continued</i></b>
<b>Services</b>	<p>The Refugee Immigrant Assistance (RIA) Section purchases the following services for refugees, through contracts with community-based agencies, the community and technical colleges, and the Employment Security Department:</p> <ol style="list-style-type: none"><li>1. Employment training</li><li>2. English language training</li><li>3. Health screening</li><li>4. Resettlement/social services</li><li>5. Medicaid</li><li>6. Foster care</li></ol>
<b>Linkages</b>	<ol style="list-style-type: none"><li>1. Community-based employment providers</li><li>2. Mutual assistance associations</li><li>3. Voluntary agencies who sponsor refugees</li><li>4. Public health departments</li><li>5. U.S. Immigration and Naturalization Services</li><li>6. Community and technical colleges</li><li>7. Community-based organizations</li><li>8. Local employers</li><li>9. Employment Security Department</li><li>10. Workforce Training Councils</li><li>11. City of Seattle and King County</li></ol>

## Program Descriptions

<b>Title</b>	<b>State Family Assistance (SFA)</b>
<b>Brief Description</b>	Provides cash assistance for legal immigrant families, students aged 19 to 20, and pregnant women who are ineligible to receive TANF.
<b>Legal Authorization</b>	RCW 74.08A.100, Immigrants-Eligibility RCW 74.12.035, Additional Eligibility Requirements (Students)
<b>Funding Source</b>	<b>Federal:</b>  <b>State:</b> 100% State – TANF MOE
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Immigrants ineligible for TANF because of the citizenship and alien status eligibility requirements.</li> <li>2. Children under 21 years of age attending high school who are ineligible for TANF because they are over age 18.</li> <li>3. Needy caretaker relatives of these children.</li> <li>4. Pregnant women with no other children who are ineligible for TANF because of a conviction for a drug-related felony or for misrepresentation of residence in order to receive TANF benefits in 2 or more States at the same time.</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Recipients must meet all TANF eligibility criteria, except:             <ol style="list-style-type: none"> <li>(a) the citizenship and alien status requirements;</li> <li>(b) the age requirement for children; or</li> <li>(c) the prohibition of pregnant women with no other children who have been convicted of a drug-related felony or of misrepresenting their residence to obtain assistance in two or more states.</li> </ol> </li> <li>2. Immigrants must be:             <ol style="list-style-type: none"> <li>(a) qualified aliens ineligible for TANF because of the 5-year period of ineligibility; or</li> <li>(b) aliens permanently residing in the U.S. under color of law (PRUCOL).</li> </ol> </li> <li>3. Children ages 19 and 20 who are in high school or a GED program full-time.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>State Family Assistance (SFA), <i>Continued</i></b>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Cash assistance in accordance with State Payment Standards for food, clothing, and shelter. (See Table 32, Part 5, Grant Standards, for sample data)</li> <li>2. Medical assistance and WorkFirst services (See self-sufficiency below)</li> <li>3. Additional Requirements Emergent Need (AREN) payments for special needs, such as rent and utilities if eviction or shut-off notices have been issued.</li> <li>4. Benefits have a 5-year (60-month) time limit.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Low-income housing</li> <li>2. Food banks</li> <li>3. Children and family services</li> <li>4. Community medical centers</li> <li>5. Charitable organizations</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Supplemental Security Income (SSI) State Supplemental Payment (SSP)</b>
<b>Brief Description</b>	Provides supplemental cash assistance.
<b>Legal Authorization</b>	Title XVI of the Social Security Act, 20 CFR 416.2095, and RCW 74.04.600 – 74.04.640.
<b>Funding Source</b>	100% state funds for the supplement.
<b>Population Served</b>	The combined programs serve separate populations: <ol style="list-style-type: none"> <li>1. Mandatory Income Level (MIL) – persons who received state aid in 1973 that converted to federal SSI in January 1974;</li> <li>2. Individuals with an Ineligible Spouse – SSI recipients whose spouse is not eligible for SSI in their own right; and</li> <li>3. Developmentally Disabled – persons who meet Social Security disability criteria.</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. Social Security Administration (SSA) determines SSI eligibility and administers the program. Washington has chosen state administration of the state supplement and provides SSP to only those determined SSI eligible by SSA.</li> <li>2. Must meet resource limit of \$2,000 for an individual and \$3,000 for a couple (not all resources are counted).</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. MIL SSP varies by individual and federal requirement.</li> <li>2. SSI individuals with an ineligible spouse SSP is \$100 per month.</li> <li>3. Developmentally disabled SSP varies by individual and client need.</li> <li>4. The state supplement for a SSI beneficiary residing in a medical institution is \$11.62.</li> <li>5. Automatic eligibility for categorically needy medical coverage.</li> </ol>

## Program Descriptions

	<b>Supplemental Security Income (SSI) State Supplemental Payment (SSP), <i>Continued</i></b>
<b>Linkages</b>	<ol style="list-style-type: none"><li>1. Low-income housing</li><li>2. Senior citizens centers</li><li>3. Meals on wheels</li><li>4. Food banks</li><li>5. Developmental disability programs</li><li>6. Congregate care facilities</li><li>7. Adult family homes</li><li>8. Nursing homes</li><li>9. Medical facilities</li><li>10. Mental health centers</li><li>11. Other community charitable and social service agencies</li></ol>



## Program Descriptions

<b>Title</b>	<b>Temporary Assistance for Needy Families (TANF)</b>
<b>Brief Description</b>	Provides benefits for low-income families. <b>TANF</b> provides cash assistance and the <b>WorkFirst</b> program provides services families need to work, look for work, or prepare for work. (See WorkFirst description on following pages).
<b>Legal Authorization</b>	Title IV-A of the Social Security Act (42 U.S.C. 602-619) and RCW Chapters 74.04 (General Provisions Administration), 74.08 (Eligibility Generally—Standards of Assistance), 74.08A (Washington WorkFirst/TANF), and 74.12 (TANF).
<b>Funding Source</b>	Funded by a federal block grant and a required Maintenance of Effort (MOE) expenditure of state funds.
<b>Population Served</b>	<ol style="list-style-type: none"> <li>1. Children under age 18.</li> <li>2. Children under age 19 attending high school or GED program full-time.</li> <li>3. Parents or needy caretaker relatives of these children.</li> <li>4. Unmarried teen parents under the age of 18.</li> <li>5. Pregnant women with no other children.</li> </ol>
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. The family or assistance unit must include a child (or a pregnant woman with no other children) who is in financial need. The child of unmarried parents can be excluded from recipient assistance units at the option of the parents.</li> <li>2. Families in which the adult(s) have not yet used their 5-year time limit for cash assistance.</li> <li>3. Family net monthly income may not exceed the Payment Standard plus authorized Additional Requirements. Under TANF, 50% of gross earnings are countable when determining eligibility and payment amount.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Temporary Assistance for Needy Families (TANF), <i>Continued</i></b>
<b>Eligibility Continued</b>	<ol style="list-style-type: none"> <li>4. Families can own a home, household goods, and up to \$1,000 in countable assets. The first \$5,000 in equity value of a vehicle is exempt, and equity that exceeds this amount counts towards the \$1,000 asset limit. Recipients may accumulate up to \$3,000 in savings (e.g. a bank account).</li> <li>5. Teen parents must meet all TANF eligibility requirements, be living in an approved living situation, and must be attending high school. When not living in an approved living situation, the child of the teen is opened on TANF as a child-only case.</li> <li>6. Fleeing felons, parole/probation violators, and persons convicted of manufacturing or distribution of drugs, are ineligible for TANF. The needy child in these cases is placed on TANF as a child-only case. Persons convicted of possession only, who have completed DASA-approved treatment and have no other convictions in the prior three years, can be eligible for TANF.</li> <li>7. Families must be Washington residents and not living in a public institution (with some exceptions).</li> <li>8. All eligible family members must have a Social Security Number or cooperate in obtaining one.</li> <li>9. Families must assign rights to child support and cooperate with the DSHS Division of Child Support by identifying the absent parent of the children and in obtaining child support.</li> <li>10. Adults and certain teens must participate in WorkFirst program work or work activities for up to 40 hours a week. There are a few exceptions to participation requirements.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Temporary Assistance for Needy Families (TANF), <i>Continued</i></b>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Cash assistance in accordance with State Payment Standards for food, clothing, and shelter.</li> <li>2. Medical assistance and WorkFirst services.</li> <li>3. Additional Requirements—Emergent Need (AREN) payments for special needs, such as obtaining housing or preventing eviction or utility shut-off.</li> <li>4. SSI Facilitation, providing assistance with completing and monitoring a SSA Title II or Title XVI application.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Low-income housing</li> <li>2. Food banks</li> <li>3. Children and family services</li> <li>4. Community medical centers</li> <li>5. Charitable organizations</li> <li>6. Tribal TANF programs (Confederated Tribes of the Colville Reservation, Lower Elwha Klallam, Port Gamble S’Klallam, Quileute, and Quinault tribes)</li> <li>7. ESA State Tribal Relations Unit</li> </ol>

## Program Descriptions

<b>Title</b>	<b>United States Repatriate</b>
<b>Brief Description</b>	Provides temporary emergency cash assistance, food, housing, medical, and transportation.
<b>Legal Authorization</b>	Title XI, Section 1113 of the Social Security Act and Public Law 86-571.
<b>Funding Source</b>	Initial expenditures are state funds that are recouped by federal funds.
<b>Population Served</b>	U.S. citizens and their dependents returning from a foreign country.
<b>Eligibility</b>	The U.S. Department of State determines poverty, mental or physical illness, or international crisis.
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Temporary assistance for up to 90 days after arrival in the U.S., unless an extension is granted.</li> <li>2. Services include, but are not limited to, cash assistance in the form of a U.S. government loan to pay for food, shelter, medical care and other emergent needs, and travel costs to the state of residence.</li> <li>3. Returning Repatriates are eligible for a loan of up to \$691.00 per family.</li> </ol>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. SSI</li> <li>2. TANF or other public assistance programs</li> <li>3. Food Stamps</li> <li>4. U.S. State Department and Administration for Children and Families, which jointly coordinates the program with DSHS.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Washington Telephone Assistance Program (WTAP)</b>
<b>Brief Description</b>	Provides waivers and discounts on telephone fees for low-income households.
<b>Legal Authorization</b>	RCW 80.36.410
<b>Funding Source</b>	100% state funds, through a special Treasurer's Trust Fund. A 13-cent excise tax on all wire phone lines supplies the funding.
<b>Population Served</b>	Public assistance program recipients and former recipients of community service voice mail programs.
<b>Eligibility</b>	<ol style="list-style-type: none"> <li>1. There must be at least one adult in the household receiving benefits from one or more of the following programs: Food Stamps or State Food Assistance; TANF or State Family Assistance; specific types of Medical Assistance; or was referred to the department by a community agency that provided community service voice mail.</li> <li>2. Clients must apply for WTAP by contacting their local telephone company and requesting this service.</li> <li>3. Client eligibility lasts through the end of the fiscal year in which the client loses eligibility for public assistance. For clients eligible for WTAP through the community voice mail programs, eligibility lasts for the remainder of the year referred, plus one fiscal year.</li> </ol>
<b>Services</b>	<ol style="list-style-type: none"> <li>1. Once-a-year waiver of deposit for local service.</li> <li>2. Once-a-year 50% discount on connection fees, averaging \$15.50.</li> <li>3. A reduction in the monthly flat fee for telephone services which, with federal support, averages about \$14 per month.</li> <li>4. Private line service to households which include persons age 60 or older or persons determined to be medically needy.</li> </ol>

## Program Descriptions

<b>Title</b>	<b>Washington Telephone Assistance Program (WTAP), <i>Continued</i></b>
<b>Linkages</b>	<ol style="list-style-type: none"><li>1. Washington Utilities and Transportation Commission</li><li>2. Telephone companies serving Washington State residents</li><li>3. DSHS Aging and Adult Services Administration</li><li>4. Universal Service Administration Company (providing federal funds, which pays 50% of client telephone connection fees and pays a partial match for client monthly flat rate fees).</li></ol>

## Program Descriptions

<b>Title</b>	<b>WorkFirst (WF)</b>
<b>Brief Description</b>	Provides support services and activities to <b>TANF/SFA</b> clients <i>and</i> low-income families so they can find jobs, keep jobs, and become self-sufficient.
<b>Legal Authorization</b>	Personal Responsibility and Work Opportunity Reconciliation Act of 1996, Public Law 104-193, and RCW 74.08A, Washington Temporary Assistance for Needy Families Act.
<b>Funding Source</b>	Funded by a federal block grant and a required Maintenance of Effort (MOE) expenditure of state funds.
<b>Population Served</b>	Low-income families with dependent children and pregnant women.
<b>Eligibility</b>	TANF/SFA recipients, former TANF/SFA recipients up to two years, and under some circumstances, low-income families with incomes at or below 175% of the federal poverty level.

## Program Descriptions

<b>Title</b>	<b>WorkFirst (WF), <i>Continued</i></b>
<b>Services</b>	<p><b>Case Management</b></p> <ol style="list-style-type: none"><li>1. WorkFirst orientation.</li><li>2. Referrals for services and/or to address emergencies such as:<ol style="list-style-type: none"><li>(a) Family planning (for every participant)</li><li>(b) Necessary supplemental accommodation (for everyone who needs it)</li><li>(c) Family violence (however we learn about it, and at the participant's choice)</li><li>(d) Learning disabilities</li><li>(e) Substance abuse</li><li>(f) Pregnant or parenting a child under 12 months</li></ol></li><li>3. Employability screening.</li><li>4. Individual Responsibility Plan (to document participant's responsibilities, work requirements, and the supports provided that enable WorkFirst participation).</li><li>5. Requiring (and helping) pregnant or parenting minors to be in a suitable living arrangement and complete high school.</li><li>6. Referring participants who are not job-ready for services or treatment to resolve issues (such as family violence or disability).</li><li>7. Continued evaluation and IRP updates.</li><li>8. In-depth assessment and interdisciplinary case staffing as needed to develop more effective plans for self-sufficiency.</li></ol>



## Program Descriptions

Title	<b>WorkFirst (WF), <i>Continued</i></b>
<b>Services</b>	<p><b>Services While Working</b></p> <p>9. Wage progression and job retention services (e.g., education and training).</p> <p>10. Re-employment services following job loss.</p> <p><b>Services While Looking for Work</b></p> <p>11. Fast track job search services and supports (e.g., help with transportation).</p> <p>12. Job search services (e.g., job search workshops, job leads, and access to resource rooms, phone banks, and job fairs).</p> <p>13. Part-time language training for limited-English proficient participants in job search.</p> <p>14. Customized job skills (short-term training course that leads to an available job at an above-average wage).</p> <p><b>Services While Preparing for Work</b></p> <p>15. Short-term subsidized employment, Community Jobs, for participants who leave job search without finding unsubsidized work.</p> <p>16. A changing mixture of subsidized or unpaid work, job search, treatment, education, training, and/or other services.</p>
<b>Linkages</b>	<ol style="list-style-type: none"> <li>1. Employment Security Department</li> <li>2. Department of Community, Trade, and Economic Development</li> <li>3. State Board for Technical and Community Colleges</li> <li>4. Workforce Development Councils, operating under the Workforce Investment Act</li> <li>5. Indian Tribes</li> <li>6. Community programs</li> <li>7. ESA State Tribal Relations Unit</li> </ol>