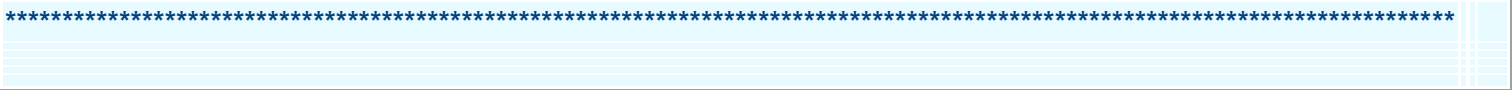


Department of Social and Health Services
Community Services Division

Revision: # 212
Category: **Naturalization**
Issued: February 4, 2025
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Summary

Updated contact information for Naturalization agencies (providers) to the link maintained by [Office of Refugee and Immigrant Assistance \(ORIA\)](#).



Created on:

~~Nov 09 2015~~ [February 6, 2025](#)

SSI facilitation of a non-U.S. citizen and naturalization referral.

Worker Responsibilities

[Search IESA Clarification Database](#)

1. Because the rules under which non-United States (non-U.S.) citizens are eligible for Social Security benefits are very complex, refer all persons, including ABD cash and TANF recipients, who are non-U.S. citizens and appear to meet SSA disability or aged criteria directly to the local Social Security Administration (SSA) office before providing SSI facilitation services.

NOTE: Open the SSI Facilitation screen in ICMS for ABD, ~~TANF, and RCA cash~~ recipients

2. When SSA accepts an application from the ABD recipient:
 - a. Verify with the local SSA office that an SSI application was filed.
[Request ABD certification](#)
 - ~~e.~~**b.** Verify that a valid DSHS 18-235, Interim Assistance Reimbursement Authorization (IARA) has been filed with SSA. If not, take the necessary steps to provide an IARA to SSA.
 - ~~d.~~**c.** Document and update the SSI Facilitation screens in ICMS.
 - ~~d.~~ **Screen for** Provide Equal Access.
 - e. ~~and~~ Provide SSI Facilitation services to assist the recipient throughout the application process.
3. When SSA ~~denies~~ rejects an SSI application **because of citizenship status**, of a person defined as qualified alien per [WAC 388-424-0001](#)), **and** the person has lived in the United States for at least four years:
 - a. Schedule a face-to-face interview ~~whenever possible.~~ [When it is not possible, schedule a telephone interview.](#) Explain the advantages of becoming a U.S. citizen such as: citizenship gives them the right to ~~receive certain~~ [apply for](#) federal benefits, vote and makes traveling abroad easier.

NOTE: Never tell the person that they must become a U.S. Citizen.

- b. Suggest that the person contacts agencies in their local area that can help them become a US citizen. You may give them a [Naturalization Services Providers list](#) ~~NATURALIZATION REFERRAL LIST~~ which provides a list of agencies that have historically provided naturalization services.
 - i. If the person needs help contacting the naturalization agency:
 - ~~1.~~**1.** Call one of the local naturalization agencies to make an appointment for the person.
 - ~~2.~~**2.** Help the person make transportation arrangements, such as contacting a friend or relative of the person.
 - ~~Give the person the~~ [NATURALIZATION REFERRAL LIST](#).
 - ~~d.~~**c.** Enter “SSI/SSA denied-Non Citizen (SN)” as the closing reason code on the SSI Facilitation screen in ICMS. Enter the date that you made the naturalization referral in the date field.
4. When a person who is a non-U.S. citizen reports SSI approval, explain that unless they naturalize, they will only receive SSI for seven years from the date they entered the U.S.:
 - ~~e.~~**a.** [For additional information, refer to Supplemental Security Income \(SSI\) for Noncitizens.](#)
 - ~~i.~~ **i.** [As a refugee, asylee, Cuban/Haitian entrant, Amerasian, victim of trafficking, Special Immigrant from Iraq or Afghanistan, or](#)
 - ~~ii.~~ **ii.** [They have had deportation or removal withheld.](#)
 - b.** Review the benefits of citizenship and the list of naturalization services providers.