

6.2.6 Pregnant Women Assistance (PWA) referral and assessment process

When a pregnant woman applies for Pregnant Women Assistance (PWA) and isn't eligible for a 60 month TANF Time Limit Extension, the Case Manager (WFSSS) accepts the referral and assesses the PWA recipients' needs. All financial eligibility has been determined before the Case Manager (WFSSS) completes the First Steps Assessment ([see CSD Procedure Handbook Pregnant Women Assistance \(PWA\) see and WFHB 5.1.18](#) What is First Steps?).

During the assessment, the Case Manager (WFSSS):

- Screens the recipient for Equal Access needs.
- Screens the recipient for Protective Payee service needs.
- Reviews the TANF Time Limit Extension hardship categories with the recipient to determine if the recipient meets any hardship criteria.
- Screens for substance use treatment needs:
 - If the recipient is in need of a substance use assessment, makes the appropriate referrals.
 - Once verification returns, if the recommendation **is for substance use treatment**, ongoing case management is required by the Case Manager (WFSSS).
 - The Case Manager (WFSSS) sets a Barcode tickle to track the case monthly if recommendation is for substance use treatment.
 - If substance use has been ruled out and the substance use professional is **not** recommending treatment activities, case management is not required by the Case Manager (WFSSS).

See the [PWA flow chart](#) and CSD procedure, Pregnant Women Assistance (PWA) for additional information.