



STATE OF WASHINGTON
DEPARTMENT OF SOCIAL AND HEALTH SERVICES
PO Box 45811, Olympia WA 98504-5811

DATE: May 20th, 2024

TO: ITPS 2nd Tier Solicitation # 2424-852 Bidders

FROM: Cindy J Carroll, Solicitation Coordinator
DSHS Central Contracts and Legal Services

SUBJECT: Amendment No. 01 – Bidder’s Q & A

DSHS amends the Solicitation # 2424-852 procurement document to include:

- Bidder’s Questions and Answers

Bidder's Questions and Answers
Solicitation #2424-852

Question #1: Are you seeking an individual contractor or a company to fulfill the duties outlined in the solicitation?

A: We are seeking a company that dedicates a single resource for the life of the contract. We believe an individual's expertise and dedication will align closely with the specific needs outlined in the solicitation.

Question #2: Do we need to provide all the certification OMWBE, WDVA or Washington Small Business?

A: We ask in attachment D that you identify if you are a Washington Small Business and/or veteran owned, however we do not require you to submit any formal certification with your submittal.

Question #3: How many contracts or contractors will be awarded?

A: We will be awarding one contract to a single contractor for this project. Our aim is to streamline communication and ensure accountability throughout the duration of the project.

Question #4: What are the key objectives the contractor is expected to achieve during the project timeline?

A: We suggest you review the Attachment A – Sample Contract, Exhibit A – Included Services, pages 14 to 20, to review the details of the key objectives the contractor is expected to achieve.

Question #5: Will this be onsite, remote, or hybrid work?

A: We will utilize a hybrid approach, balancing remote and on-site work based on task requirements. We highly prioritize on-site availability for crucial activities such as troubleshooting production issues, data modeling, system design, knowledge transfer, and training to facilitate seamless collaboration, timely decision-making, and efficient processes aligned with project goals.

Question #6: Is there an incumbent with the agency?

A: Yes, there is currently an incumbent under contract with DSHS; however, it's worth noting that the incumbent's work contract is scheduled to end in June of this year.

Question #7: Are you seeking an individual with expertise as a senior financial architect, financial systems architect, or specialist in system integration?

A: We suggest you review page 5-6 of the solicitation document for detailed information about the job qualifications.

All other terms and conditions in this Solicitation remain the same.