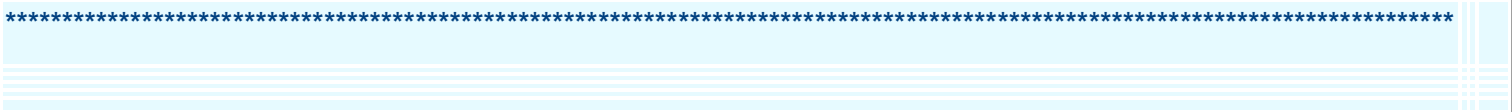


Department of Social and Health Services
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Social Services Manual

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Category: TANF Sequential Evaluation Process (SEP)
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Summary

Created new section to clarify and provide guidance when a Disability Specialist or WorkFirst Social Service Specialist might receive a request to complete the SEP for a TANF customer.



TANF Sequential Evaluation Process (SEP)

Revised on: August 13, 2024

Purpose:

Disability Specialists (DS) and WorkFirst Social Service Specialists (WFSSS) may receive a request to complete the Sequential Evaluation Process (SEP) for a TANF customer with 60 or more TANF months and was denied a time limit extension (TLE) based on [WAC 388-310-0350](#) adult disability criteria.

Clarifying Information

This process is used for recipients or applicants who did not provide sufficient medical evidence to determine the TLE approval, but still claim health issue(s) that interfere with their ability to do work related activities.

See CSD Procedure Handbook [Processing a Request for TANF Cash when Household Exceeds 60 Months](#) for more information on how to process a TANF TLE SEP request.

For more information on the TLE process see WorkFirst Handbook section [3.6.1 Time Limit Extensions](#).